

MALiA Executive Board Meeting
Friday, February 7, 2014
Wythe County Public Library

MINUTES

Members present: Lorraine Abraham (Emory & Henry College), Paula Alston (Montgomery-Floyd Regional Library), Amanda Bailey (Washington County Public Library), Nan Carmack (Campbell County Public Library—attended via computer), Josh Frazier (Carroll County High School), Cathy Hanshew (Business Manager), Jody Hanshew (Emory & Henry College), Janet Kirby (Emory & Henry College), J. Sara Paulk (Wythe-Grayson Regional Library), Carolea Newsome (UVA-Wise), Naydine Shenk (New River Community College), Sandy Smith (New River Community College), Shannon Steffey (UVA-Wise), Barbara Stepp (past president), Brenda Tester (Eastern Montgomery High School)

Call to order: The meeting was called to order at 10:30 a.m. by President J. Sara Paulk.

Minutes: The minutes for the November 8, 2013 meeting at the South County Public Library in Roanoke were approved. (*Motion to approve by Paula Alston; second by Amanda Bailey*)

Financial Report: Treasurer Janet Kirby reported that as of February 4, 2014, the total from checking, savings and the 3 CDs is \$59,864.18. She will be working on a full budget for the next year. She requested that people let her know if they have any ideas about expenses (possible increases in children's budget, scholarships, etc.) A motion was made to increase by \$500 the amount for travel expenses for program speakers. This was approved (*Motion by Lorraine Abraham; second by Janet Kirby*).

COMMITTEE REPORTS

Children's-Young Adult Services: Chair Amanda Bailey reported on representing MALiA at the VASL (Virginia Association of School Libraries) meeting November 7-9, 2013. She worked at the water station and gave out laminated information sheets on our organization (and lots of pens). The next meeting of the Children's group will be at the end of April in Tazewell and they will be working on budget matters.

Continuing Education (Programs): Committee co-chair Nan Carmack reported on some ideas the committee is considering for future programs. One idea was to have a panel discussion on new and re-configured spaces in libraries, maybe with a "green" emphasis, and considering ways to do this without increased funding. Other ideas: a program on mobile computing in libraries (tablets in the library, etc.); how to do "roving reference". The date for the next meeting will be Friday, May 16th and no location has been set yet, but Hollins University in Roanoke was suggested as a possibility.

Contracts: Contracts Administrator Carolea Newsome reported. She received 20 responses to the recent Supplies survey. The top 3 vendors were Demco, Gaylord, and Pitney Bowes. The Serials survey

had 17 responses and the best scores were for EBSCO and W. T. Cox. The survey results are on the MALiA website. She was hoping for a bigger response to the survey and suggested that we might have some sort of incentive to increase participation next time. Since there is a renewal option with the current contracts, and all of the vendors are being used and all received good ratings, Carolea recommended that we choose the renewal option. Contracts would be ending June 30, 2015. The Materials contract could also be renewed when it comes due next year. Carolea mentioned that we also have a lot of non-contracted suppliers who have offered discounts to MALiA members. These are also listed on the website.

A motion was made and approved to renew the Serials and Supplies contracts. (*Motion by Sandy Smith; second by Lorraine Abraham*). A second motion was made and approved to renew the Materials contract (*Motion by Sandy Smith; second by Lorraine Abraham*).

Membership: Business Manager Cathy Hanshew reported that we currently have 208 members.

Scholarships: In an emailed report, Steve Vest reported that there has only been one application for fall so far. Deadlines for the applications are July 1st for fall and November 1st for spring. Other scholarships are available for the Leadership Academies (\$350 for Virginia's and \$300 for North Carolina's). We talked about the need to publicize the scholarships so more people are aware of them. Jody will put information on the MALiA website.

Web Page: Webmaster Jody Hanshew reminded the group that the contracts updates and survey results are on the website, as well as the 2014-15 membership forms. If anyone has additional information for the web page, they should notify Jody.

OLD BUSINESS

No old business was brought up, but it was mentioned that the proposed date for the fall meeting (November 7) would conflict with another library meeting, so it may have to be changed.

NEW BUSINESS

Sara reported on a membership question she received from a West Virginia library which has a complicated funding-administration set-up. The basic question was whether they could have a single membership or if each library needed an individual one. We made a call during this meeting to clarify the relationships between the libraries and the funding & administrative set-up. After reviewing the by-laws, we determined that they should be updated and clarified. Lorraine agreed to work on a Section 5 in the by-laws for Affiliate Libraries so this type of situation will be covered. As a result of the discussion, a motion was made and approved for the particular library that raised the question. The motion was as follows: For this entity, Harrison Clarksburg can be considered one member. (*Motion by Janet Kirby; second by Paula Alston*).

The meeting was adjourned at 11:45.

Naydine S. Shenk
Secretary