

**MALiA Executive Board Meeting**  
**Friday, June 1, 2012**  
**Wytheville Public Library**

**MINUTES**

**Members present:** Lorraine Abraham (Emory & Henry College), Paula Alston (Montgomery-Floyd Regional Library), Amanda Bailey (Washington County Public), Jan Beck (West Davidson NC Public ), Alan Bobowski (Rockbridge Regional), Cathy Hanshew (Business Manager), Jody Hanshew (Emory & Henry College), Janet Kirby (Emory & Henry College), Carolea Newsome (University of Virginia at Wise), J. Sara Paulk (Wythe-Grayson Regional), Naydine Shenk (New River Community College), Barbara Stepp (Blacksburg High School)

**Call to order:** The meeting was called to order at 10:15 a.m. by President Barbara Stepp

**Minutes:** The minutes for the December 2, 2011 meeting were approved. (*Motion by Lorraine Abraham; second by Jody Hanshew*)

**Financial report:** Treasurer Janet Kirby reported that the current balance is \$41,631.36. This figure includes checking and savings accounts and 3 CD's. The committee agreed that budget approval could be conducted through email.

**COMMITTEE REPORTS**

**Children's/Young Adult Services:** Chair Amanda Bailey reported that their next meeting will be held sometime in August. Once the date is set, she will notify Jody so that it can be put on the website. Potential topics for the meeting are story time for children with sensory issues and discussing successes/failures of summer reading programs.

**Continuing Education:** Co-chair Alan Bobowski reported. It was decided that it is probably too late to plan a summer workshop unless we do it online. Drusilla has been trying to talk to someone at Salem College about doing a program. Alan also asked for other program ideas. Two suggestions were: creating museum type displays for libraries, using puppets for multi-generational audiences. A previous suggestion (Black Belt Librarian with Warren Graham) has been dropped because of the expense it would entail.

**Contracts:** Contract administrator Carolea Newsome reported on the RFP for materials contracts (running from July 1, 2012 through June 30, 2015). The RFP was posted on the MALiA website and was advertised through the Library of Virginia and in the Richmond Times Dispatch and Richmond Free Press. Also, notification was sent to all currently contracted vendors. 21 responses were received and the RFP Review Committee (Carolea, Lorraine Abraham, Janet Kirby, and Sandy Smith) evaluated those individually. They met to compare scores and discuss vendor qualifications on May 25, 2012. They

concluded that all vendors except Sal Castaluccio Encyclopedias and SEBCO Books met the criteria. Also noted: DEMCO issued a "no bid" letter, however, their contract for supplies is current and still in effect. The following currently contracted vendors did not submit a response: Brodart, Capstone Publishing, Heinemann-Raintree, Lerner Publishing Group, Marshall Cavendish, Prince Books, Quality Books, Recorded Books. A motion was made and passed to approve the RFP Committee's recommendations (*Motion by Carolea Newsome; second by Janet Kirby*).

Carolea will send the information to Susan at the Library of Virginia and she will send out the notifications.

**Membership:** Business Manager Cathy Hanshew reported that we now have 179 members. She has sent out invoices for the 2012-2013 year. There was some discussion about the cut-off date for dues. It was agreed that members who have not paid by the October deadline should be removed from the member list on the website. Cathy will send reminders in September to anyone who has not paid by then.

**Scholarship:** Chair Steve Vest reported by email that there have been no applications yet. The deadline is July 1, 2012.

**Legislative:** There was no report received from Cy Dillon.

**Web Page:** Webmaster Jody Hanshew reported and asked that everyone let him know if there is anything that needs to be added to the MALiA webpage.

## **OLD BUSINESS**

The only old business on the agenda was suggestions for speakers, topic, general themes for the continuing education programs and this was already covered during Alan's report.

## **NEW BUSINESS**

School representative: Barbara mentioned that we will need a new school representative since Brenda Collins has retired. It was suggested that we should try to find a rep from North Carolina. Jan Beck agreed to look for someone to fill that post.

Contracts updates: this was covered during Carolea's report.

Summer workshop: as mentioned during Alan's report, it is probably too late to plan anything other than an online workshop at this point.

Resources for NC children's libraries: Jan Beck reported back from this group. She was asked what amount of money would be available and also what kind of things MALiA could do for them. The Board

discussed some possibilities and decided that it would be helpful to get in touch with the NC State Library's person who is over the youth activities. Jan will contact her to see what we could do to support them. There are currently 38 NC libraries who are members of MALiA.

Fall general meeting plans: possible dates and conflicts were discussed. Three other activities' dates were mentioned: AASL will be meeting in South Carolina Oct. 12-13, VLA will be in Williamsburg Oct. 24-26, and VEMA which is now renamed VAASL will be meeting in Hampton Nov. 8-10. Therefore, the best dates for a fall meeting would be at the end of September or early in October.

Next Executive Board meeting: This will be August 3, 2012, at 10:00 at the Wytheville Public Library.\*

Adjournment: The motion was made and approved to adjourn the meeting at 11:40. (*Motion to adjourn by Barbara Stepp, second by J. Sara Paulk*)

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\*Change in date (from Barbara Stepp's email to the Executive Board on June 4, 2012), the next meeting of the Executive Board will take place in **December**, not August. A specific date will be determined at a later time.

Naydine S. Shenk  
Secretary