

**SWING**  
**Executive Board Meeting**  
**Friday, January 25, 2011, 10:30 a.m.**  
**Wytheville Public Library**

**MINUTES**

**Members present:** Lorraine Abraham (Emory & Henry College), Amanda Bailey (Washington County Public Library), Jan Beck (West Davidson, NC), Brenda Collins (Carroll County Public Schools), Cathy Hanshew (Business Manager), Jody Hanshew (Emory & Henry College), Janet Kirby (Emory & Henry College), Kelly McBride (Russell County Public Library), Carolea Newsome (UVA's College at Wise), Julie Roberson (King College), Naydine Shenk (New River Community College), Sandy Smith (New River Community College), Barbara Stepp (Blacksburg High School), Brenda Tester (Eastern Montgomery High School)

**Call to order:** The meeting was called to order by President Lorraine Abraham at 10:30 a.m.

**Minutes:** The minutes from the October 15, 2010 meeting were approved. (*Motion to approve by Brenda Collins; second by Brenda Tester*)

**Financial report:** Treasurer Kelly McBride reported that the amount in the check and savings accounts and two CD's totals \$44,318.76.

**COMMITTEE REPORT**

**Children's/Young Adult Services:** Lorraine welcomed Amanda Bailey from Washington County Public Library, who will be the new chair of the Children's/YA Services Committee. Amanda said that they are still working on how to spend their money. Jody requested that she send him information about their meetings (minutes) for the website.

**Continuing Education:** This was covered later in the meeting while the spring meeting was discussed.

**Contracts:** Contracts Administrator Carolea Newsome went over handouts which she had prepared. The library serials and subscription contracts and the library supplies contracts were awarded in December and went into effect January 1, 2011 and these contracts will be in effect through June 30, 2014. There is a comprehensive list of the current vendors, vendor contracts, information concerning the contracts process, FAQs, and other pertinent information on the SWING website. All SWING contracts are now in compliance with state regulations so that state institutions are eligible to use them. Also, the contracted vendors are members of eVA, Virginia's electronic purchasing system.

Two other points from Carolea's handout regarding contracts – first, there is also information on the website from several non-contracted vendors who have offered to give SWING members discounts

without the benefit of the contracts; second, the current library materials contracts will be in effect until June 30, 2012. The next materials contract cycle will be July 1, 2012 through June 30, 2015. The renewal process for the upcoming cycle will begin in January 2012.

**Membership:** Business Manager Cathy Hanshew reported that we now have 152 members, including 38 from North Carolina and two from West Virginia.

**Scholarship:** Lorraine reported for Steve Vest. The next deadline is July 1, 2011, but no one has applied yet.

**Legislative:** Lorraine reported for Cy Dillon. There have been no cuts to Library of VA funding or public library funding. There was no information on the Virginia TAG program yet. Cy suggested everyone join the LVA legislative list to keep current with legislative information.

**Web Page:** Webmaster Jody Hanshew reported. He and Carolea worked on redesigning the contracts page to make it more user friendly and less cluttered. Jody said to let him know if there is anything else that needs to be put on the SWING page.

There was some discussion about re-doing the website but any action was postponed because of the possibility of a name change for SWING. Since the recent survey was on this topic was unsuccessful and the question keeps coming up, a committee was formed to look into this again. The committee members will be: Lorraine Abraham, Kelly McBride, Amanda Bailey, Julie Roberson, and Janet Kirby.

## **OLD BUSINESS**

(The possibility of changing the name of SWING...see previous paragraph)

## **NEW BUSINESS**

Appointment of Amanda Bailey to chair the Children's/YA Services Committee

Revision of By-Laws. It was brought up that the wording in the by-laws is not clear when describing the "at large" representative(s), nor is it clear regarding whether committee chairs should be board members. There was also some discussion on whether the by-laws need to be changed to cover members from states other than Virginia. Kelly McBride volunteered to work on this, with input from Barbara Stepp and Lorraine Abraham.

Travel stipend proposal. This was brought up because a new public library representative is from the Williamsburg area and would have to travel a long distance to attend meetings. It was suggested that this type of stipend should only be given for board members traveling to meetings, and that it should be a flat amount rather than per mile. This proposal was tabled for the time being.

Executive Board Officer Nominations. Sarah Paulk agreed to being nominated for Vice-President/President Elect and Janet Kirby agreed to being nominated for Treasurer. Barbara Stepp will move from VP/President Elect to President, and Naydine agreed to being nominated for Secretary again. Lorraine will move to the “Past President” slot. Several people have said they would be willing to be re-nominated for their present positions as representatives and committee chairs.

Spring General meeting. Lorraine, Kathy, Kelly and Janet will work on the proposed budget for next year. It will probably have very few changes. At this point in the meeting, the three paid board members were asked to leave the room while the rest of the board discussed salary/bonus issues. A motion was made that the three receive a 10% bonus of their salaries this fiscal year. (*Motion by Brenda Collins, second by Jan Beck. Motion was approved.*) The bonuses will be paid from this fiscal year, but with separate checks from their April payments.

Program plans for the spring general meeting – proposed dates are either May 13 or 20 and proposed location is Radford University. As far as programs, the Census Bureau offered to do one (possibly on American Fact Finder, the main portal to census data). It might be possible to have that topic with a tie-in with genealogy. Another idea was to have a program by a person who selects illustrations for children’s books. Charles Vest was named as a possibility too.

## **ANNOUNCEMENTS**

There were no announcements

## **ADJOURNMENT**

A motion was made and approved to adjourn the meeting at 11:50 a.m. (*Motion by Barbara Stepp; second by Jan Beck*)

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Naydine S. Shenk  
Secretary

April 6, 2011: ADDENDUM TO Jan. 25, 2011 minutes:

As reported above, a committee was formed to work on a new name for SWING. After they met, a new name was proposed: MALiA (Mid-Atlantic Library Alliance). The committee checked on the availability of this as a domain name and also verified that it has no negative meaning in other languages. The Executive Board voted by email on March 30, 2011 to approve the proposed change. It will be put forth at the general meeting in the Spring for ratification.

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Naydine S. Shenk

Secretary

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April 26, 2011: SECOND ADDENDUM to Jan. 25, 2011 minutes:

The Executive Board held an email vote from April 25-26, 2011. The vote on setting aside a \$4000 contingency fund for expenses associated with changing the name of the SWING consortium to the Mid-Atlantic Library Alliance passed unanimously of those voting (9/12 Board members).

Naydine Shenk  
Secretary