

**SWING
Membership Meeting
VTLS Offices, Blacksburg
15 April 2005**

The SWING membership met Friday, 15 April 2005 at the VTLS Offices in Blacksburg at 10 am.

Attending

Fifteen people attended the program portion of the meeting.

Program

Matt Peltier, President, introduced Becky Shaver, who filled in for John Espley who was away for an emergency. Becky spoke about FRBR, Functional Requirements for Bibliographic Records, a cataloging protocol introduced in the last two to three years. She noted that it is explained in detail on the IFLA website (ifla.org). VTLS is the only ILS vendor currently offering the FRBR function, but another vendor is moving in that direction.

The benefit of FRBR is that it allows for better organization of the catalog and an easier cataloging process. With one search, one can retrieve all related materials regardless of format, subject heading, and language. The cataloger can catalog an item once and link multiple expressions, or catalog an expression once and link multiple manifestations.

A single database may have both FRBR and non-FRBR records.

Becky will email her Power Point presentation to the group along with other handouts. She noted that Newport News will implement FRBR in the next three months and the catalog will reflect this change by summer.

Announcements, Questions

Kelly McBride announced the upcoming workshop on Good Business Practices 11 May at Smyth-Bland Regional Library, Marion. She also requested suggestions for future programs and workshops. She is searching for a presenter on audiovisual repair, and is interested in leads on FISH training.

Matt introduced SWING's staff, Beth Horn, Contracts Administrator, and Cathy Hanshaw, Business Manager.

Milton Stevenson, librarian at Keen Mountain Correctional Center, asked for donations of materials, especially printed materials, for his library or for any Department of Corrections library.

The SWING listserv is hosted by Emory & Henry. Senders do not receive a copy of their message.

Business Meeting

Following a lunch break, Matt called the business meeting to order at 12:35 pm.

Attending were Matt Peltier, King College, president, Dot Ogburn, Pulaski County Library, Chrissie Peters, Northeast State Technical College, Janet Kirby, Emory & Henry, Beth Horn, SWING contracts administrator, Marsha Hertel, Montgomery-Floyd Regional Library, Milton Stevenson, Keen Mountain Correctional Center, Kelly McBride, Russell County Public Library, Lygia Stallard, Washington County Public Library, Toni Cox, Radford Public Library, Vicki Reedy and Anne Greene, Montgomery-Floyd Regional Library, Peggy Barker, Ferrum College, Pat Hatfield, Smyth-Bland Regional Library, Cathy Hanshew, SWING business manager, and Laurie Roberts, Tazewell County Public Library.

The minutes of the November meeting, distributed via email and print, were approved as prepared.

The Treasurer's report was accepted as prepared, indicating an ending balance of \$25,000.00.

Committee Reports

Scholarship Committee

There was no report, but Matt noted that SWING would be promoting scholarship availability. Milton Stevenson inquired whether scholarship funds could be applied to post-graduate education. Matt replied that the committee could consider whether to designate other options. Kelly McBride will discuss this with the Committee. It was noted that the treasury might support this, and that the idea would support the Library Virginia's certification requirements and General Assembly interests.

Children's Librarians

Maggie Shanley is the chair of this group; they meet next week. They will be asked to use the SWING website to announce their meetings.

Legislative Report

Janis Augustine had filed a report on legislative issues. The General Assembly had awarded \$300,000 in additional state aid to public libraries (the request had been for \$1.75 million), along with \$180,000 to Fairfax County to eliminate the population cap in their funding, and \$100,000 to Portsmouth Public Library for a branch building. The General Assembly did not fund Find It VA, leaving it to LSTA funds to support that program, and did not enact filtering or certification legislation, although filtering is expected to be required next year. The Library of Virginia has contracted with Himmel & Wilson to study public library development and funding.

Continuing Education

Kelly McBride said there would be no program at the fall meeting to allow SWING to focus on business. She solicited suggestions for future program topics, and discussed marketing and cataloging genealogy and local history as possibilities. She said the fall

meeting will take place during the VLA conference in Williamsburg, before the opening general session, and will give members around the state an opportunity to attend a business meeting. SWING will arrange for contracts to be presented and voted upon, and will describe the benefits of SWING membership. Plans are to hold an annual business meeting at VLA in the fall and a program meeting in the region in the spring.

Contracts

Beth Horn is updating contracts information on the website and asks that members contact her with any questions. She is putting out a call for volunteers to serve on a committee to select electronic resources.

Unfinished Business

Matt had introduced Cathy Hanshew, recently hired as business manager to work with the treasurer to manage the membership list, make deposits, facilitate workshop registration, and related duties..

New Business

Officers

Past president Lorraine Abraham chaired the nominating committee and sent the slate of officers: President: Dot Ogburn, Vice President-President Elect: Michael Gilley, Secretary: Laurie S. Roberts, Treasurer: Pat Hatfield, Academic Representative: Lorraine Abraham, At-Large Representative: Amy Bond. Upon motion by Milton Stevenson and second by Janet Kirby, the slate was elected unanimously.

Announcements

Matt thanked the group for their support this year and handed the gavel and box of files to Dot. She presented a gift to Matt for his service, and announced that the executive board would meet during the summer, and the membership would meet in Williamsburg in October.

There being no further business before the membership, the meeting adjourned at 1:00.

Laurie S. Roberts, Secretary