

## Contracts update

10/15/2010

### **REQUESTS FOR PROPOSALS FOR LIBRARY SUPPLIES AND LIBRARY SERIALS**

- The Requests for Proposals for Library Supplies and Library Serials/Subscriptions respectively were published on August 2, 2010 by the Library of Virginia via eVA, the Commonwealth's electronic marketplace, and posted in their entirety on the SWING listserv and SWING website. The Contract Administrator also contacted each currently contracted vendor directly to notify them that the RFP had been published. The due date for receiving responses was September 3, 2010.
- There were 10 vendor responses for the Supplies RFP and 3 vendor responses for the Serials RFP.
- Amy Bond, Director of Lonesome Pine Regional Library System, Sandy Smith, Coordinator of Library and Instructional Support Services at New River Community College, and Carolea Newsome, Contract Administrator for SWING, comprised the evaluation committee. Each committee member scored individual vendor responses utilizing the evaluation criteria outlined in the RFPs. The committee met on October 5, 2010 at Emory and Henry College to review the responses and finalize their recommendations.
- Because of the varied needs of the member libraries of SWING, the Evaluation Committee recommends accepting all vendors' RFPs for contracts. The Serials vendors, EBSCO, Wolper Subscriptions Service, and W.T. Cox are all respected serials vendors. The Committee feels that even though some of the ten responding Supplies vendors are small businesses and others provide only specific services, each company would be able to provide needful services and/or products to our member libraries.
- The serials vendors have been contacted with requests for them to increase the discount price offered by 1% and to decrease the service charge by 1% where applicable. EBSCO has agreed to do so. Wolper and W.T. Cox have not responded as of yet. Susan Fauver at the University of Virginia will be contacted with the final decision to accept all vendors for contracts as voted upon at the Fall meeting. The vendors will then be notified of the contract award.
- The new contract information will be posted on the SWING website after all required paperwork is complete.
- The new contracts will go into effect January 1, 2011 through June 30, 2014.
- When the 2011-2014 Supplies contracts and Serials/Subscriptions contracts are awarded, they will be in full compliance with state regulations and all SWING members including state institutions will be able to participate in all SWING contracts without restrictions.

**VENDORS RESPONDING TO SERIALS RFP**

EBSCO INFORMATION SERVICES

WOLPER SUBSCRIPTION SERVICES

W.T. COX SUBSCRIPTIONS

**VENDORS RESPONDING TO SUPPLIES RFP**

ARCON

CBA/CHARLOTTE

DEMCO

GAYLORD BROTHERS

JUPITER ASSOCIATES

KAPCO

PITNEY BOWES

ROANOKE STAMP & SEAL

SCHOOL SPECIALTY

SUPERIOR GLOBAL SOLUTIONS